

Opera House Board Meeting Minutes: Tuesday, January 19, 2021 10:00 am via Zoom

Present: Mary-Carel Verden, Bill Brehm, Paul Lawrence, Mayor Tim Swadley, Lisa Reeves, Jon Lewis, Jim Borling

Absent: Genevieve Wilberg, John Buetel

Staff: Victoria Flynn, Julie McDougall

1. The meeting was called to order by President Verden--10:04 am.
2. Motion to approve December 15 Minutes by Lewis, second by Lawrence—10:05 am.
3. Director's Report by Brehm—10:06 am.
 - a. We have been going through a data migration of the ticketing system and gift cards.
 - b. The first spring postponements will be going out soon.
 - c. The new streaming equipment has begun showing up.
 - d. SOHFA had a \$15,000 donation which is intended to pay for concession equipment.
 - e. Brehm is working on an organizational chart for staffing that includes needs for live streaming, concessions, a full fall show schedule, and first floor pre-show bands.
 - f. Brehm has been participating in calls with NIVA regarding the Shuttered Venues Operator's Grant.
 - g. There will be additions to artist contracts such as COVID riders and Live Streaming Agreements.
 - h. The 120-year anniversary of the first Opera House show will be February 22.
4. Financial Report by Borling—10:28 am
 - a. The report is not accurate due to the change in ticketing system.
 - b. Lewis makes a motion to approve the Financial Report, Lawrence seconds. Motion approved.
5. SOHFA Report—10:32 am.
 - a. A grant application for the first floor rooms was denied. SOHFA is welcome to reapply.
 - b. Anne Christenson will be a new SOHFA Board member. All seats will be filled.
 - c. The application process for the alcohol license is nearly complete.
 - d. Catfish 2021 is currently undecided.
6. Adjournment, motion by Lawrence, second by Lewis—10:40 am.

Next meeting 2/16/2021

Respectfully submitted, Victoria Flynn