

1. **Opera House Board Meeting Minutes: Tuesday, May 18, 2021 10:00 am via Zoom**
2. Present: Mary-Carel Verden, Bill Brehm, Paul Lawrence, Mayor Tim Swadley, Lisa Reeves, Jon Lewis, John Buetel, Jill Patterson; Jim Borling
3. Staff: Victoria Flynn, Julie McDougall
1. Call to Order by President Verden—10:04 am.
2. Election of Officers—10:05 am.
  - a. Lawrence nominates Mary-Carel Verden for President, seconded by Lewis. Motion carried.
  - b. Lawrence nominates Jonathan Lewis for Vice President, seconded by Reeves. Motion carried.
3. Approval of May 18, 2021 Minutes—10:07 am.
  - a. Lawrence moves to accept Minutes as presented, seconded by Lewis. Minutes approved.
4. Director's Report—10:08 am, Brehm.
  - a. A new Dane County health order is expected.
  - b. There's a lot to get in order for the fall schedule.
  - c. The Sneak Peek should arrive in mailboxes just after Memorial Day.
  - d. We have confirmed there will not be a Catfish River Music Fest this year.
  - e. We are announcing the 2021-22 season on July 4<sup>th</sup> with a limited brochure run and a more substantial flyer.
  - f. There are still shows needing to confirm for spring.
  - g. The SOHFA alcohol license will be going to the Public Safety meeting then on to the City Council.
  - h. We received the Bryant Grant and purchasing for the new rooms is underway.
  - i. There's been more activity with Almost Live through the first Thurs. in June.
  - j. Outside organizations and community groups will be filming on the stage.
  - k. Tickets will go on sale the second week of August.
  - l. The annual budget is due in July before September meetings.
  - m. We expect to hear back about the SVA grant in the third week of June.
5. Financial Report—10:36 am, Borling.
  - a. June 30 ends the 20-21 season.
  - b. Most shows have been moved to the 21-22 season with the only revenue showing for events waiting for confirmations.
  - c. Show revenue should be zero at the end of the season.
  - d. Donations and memberships will make up additional revenue.

- e. Although offset by current operating costs, we expect to have a positive balance at the end of the season.
  - f. Almost Live donations have not been included in these numbers.
6. SOHFA Report—10:45 am, Lawrence.
- a. The alcohol licensing process is moving along.
  - b. Eric Franksen is working on putting up a SOHFA Facebook page.
7. Adjournment—10:48 am.
- a. Lawrence moves to adjourn, Verden seconds.

Next meeting 6/15/2021

Respectfully submitted by Victoria Flynn 6/11/2021