

## Opera House Board Meeting Minutes: Tuesday, July 20, 2021 10:00 am via Zoom

Present: Jon Lewis, Jim Borling, John Beutal, Mary-Carel Verden, Paul Lawrence, Bill Brehm

Absent: Jill Patterson

Staff: Victoria Flynn, Julie McDougall

1. Call to Order by President Verden—10:06 am.
  - a. Move to approve Minutes by Lawrence, seconded by Lewis.
2. Director's Report—10:07 am, Brehm
  - a. We received the SVO grant which will be used as reimbursement for past expenses and puts the Fund balance in the black.
  - b. The Brochure is off to the printer.
  - c. We are almost ready to launch the first floor lounge.
  - d. The only change in the new budget is the addition of the contracted tech crew.
  - e. The flyer piece is coming in under the wire with 12,000 copies being sent out.
  - f. Memberships are currently at \$48,000.
  - g. We're working on the physical additions to the first floor such as a custom "piano bar", furniture, speakers, and lighting.
  - h. The alcohol licensing is on track between city and state.
  - i. The MOU needs to be finalized with SOHFA.
3. Finance Report—10:30 am, Borling.
  - a. June 30 is the end date for the report and the end of the 2020-21 season.
  - b. We see a \$19,925 + profit without having had any shows.
  - c. Memberships that come in over the summer will be split between seasons.
  - d. Some changes will come in later, but no surprises are expected.
  - e. It's been a confusing year, but Borling is confident it was done right.
4. SOHFA Report—10:38 am, Lawrence.
  - a. A meeting is scheduled tonight to go over MOU, fundraising, and random checks that have come in.
  - b. We have a quote of \$89,999 for upholstering seat cushions onto theater chairs.
    - i. The upholstering will need SOH Board approval and will require all seats to be removed next summer. It would also include chair repair.
    - ii. The fundraising campaign will not be announced until the Membership period is done, likely in September.
    - iii. SOHFA has some money in its account and grants in process that should help cover some of the costs.
5. Move to adjourn—10:53 by Verden, second by Lawrence.

Next Meeting 8/17/2021

Respectfully submitted by Victoria Flynn 9/17/2021