

Opera House Board Meeting – Tuesday April 21, 2015 – 10:00am

Present: President Mary Carel Verden, Jon Lewis, Paul Lawrence, Jim Borling, Mayor Donna Olson

Absent/excused: Amy McFarland, Gen Wilberg, John Beutel

Staff: Bill Brehm, Christina Dollhausen

1. The meeting was called to order by President Verden at 10:15 p.m.
2. Moved by Lawrence, second by Lewis to approve minutes of 3-13-2015 meeting. Approved unanimously.
3. Brehm presented the Director's report:
 - Shows are continuing to sell well, handful of sell-outs. Few shows yet this season to get out there further and market.
 - Spoke briefly about replacing the house piano with a Steinway. Costs, research, fundraising
 - Working with SOHFA on the July 4th Catfish Music Festival
 - Few successful service group talks this month; Attic Angels and Fitchburg Senior Ctr. All very well received and well attended.
 - Working on booking Fall 2015/Spring 16, as well as working, marketing current season shows.
 - Found a better direction to go with on the kiosk. Reasonable price, digital screen with high definition, weather proof and perfect size and functionality for our needs. Working on getting power out to the sign.
4. Financial report was discussed, with Lewis' work on the new spreadsheet. Discussion of money brought in from Memberships and Donations should be on a calendar year, not seasonal. Daily reports and reconciliation reports are being done on a daily basis now. Borling feels things are still tracing well, according to the 'super sheet/season' and will be able to tie into the City Books.
5. Long-term planning:
 - Lewis and Borling are working on meaningfully integrating deposits from the Opera House and the City Books
6. Motion by Lawrence, second by Lewis, to adjourn at 11:00am. Motion carried unanimously.

Respectfully submitted,
Christina Dollhausen