



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Tree Commission of the City of Stoughton, Wisconsin will hold regular or special meeting as indicated on the date, time and location given below.

Meeting of the:  
Date /Time:  
Location:

**TREE COMMISSION OF THE CITY OF STOUGHTON**  
**Thursday, February 10<sup>th</sup>, 2022 @ 5:00 p.m.**

**This meeting will be Held Virtual**

**Please join the meeting from your computer, laptop or smartphone.**

<https://meet.goto.com/459735813>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (872) 240-3412

Access Code: 459-735-813

Members:

Kevin Short, Dean Tangeman, Mike Point, Jim Fitzgibbon, Kathy Engelberger, Alder Fred Hundt, Aaron Mazzone, City Forester John Kempainen, Director Brett Hebert, and Mayor Tim Swadley

### Item # CALL TO ORDER

- 1 Communications
- 2 Approve January 13<sup>th</sup>, 2022 Meeting Minutes
- 3 Forestry Report – January 2022

### Item # OLD BUSINESS

- 4 Update on Arbor Day Art show progress (Kathy)
- 5 Update on Tree Planting Sale

### Item # NEW BUSINESS

- 6 Elect new Chair

### ADJOURNMENT

**NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL**

## Tree Commission Meeting Minutes

Thursday January 13<sup>th</sup>, 2022 @ 5:00 PM

Virtual Meeting - Stoughton, WI

**Members Present:** Kevin Short, Mike Point, Aaron Mazzone, Fred Hundt, Jim Fitzgibbon & Dean Tangeman & Kathy Esch

**Absent & Excused:**

**Staff:** City Forester John Kemppainen and Admin Asst. Jen Wagner

**Guest:**

**Call to order:** Esch called to order @ 5:00 PM

- **Communications:**

- **Approval of minutes from December 9<sup>th</sup>, 2021 Meeting:** Motion by Tangeman, seconded by Mazzone to approve the minutes. Carried 6-0.

- **November Forestry Reports:** *Kemppainen* stated:

- Fall tree trimming was completed in December with the city's contractor. (Tree Wise Men) 180 medium to large trees were trimmed for a total cost of \$16,676. City crews will work on small trees in the same neighborhoods this coming winter.
- I assisted with snow removal for on storm (2 overnight shifts) in December.
- I received confirmation of Stoughton's Tree City USA status for 2021.
- The Tree Commission is working to sponsor an art fair at the public library in celebration of Arbor Day 2022. Kathy Esch (Tree Commission chairperson) has been spearheading the effort.
- The Riverfront Project plans were reviewed with project designers. I provided input into tree planting for public spaces
- No residents were notified of code violations for dead/dying/dangerous trees in October. Compliance from previous notifications has been mostly good thus far.

- **OLD BUSINESS: Update on Arbor Day Art show progress:**

- *Esch* has posters printed and art paper at the Library ready to go. The show will be advertised every two weeks on Facebook and she has been handing out posters and receiving quite a bit of interest. She is still working on making sure the Arbor flags are able to be hung at the PD, Library and Public Works building.

- **NEW BUSINESS: Tree Sale**

- *Kemppainen* spoke to Jay Weiss from Cambridge about how he has handled past tree sales and advised that he typically sells them in #5 containers, orders in advance and then sells on a first come, first served basis. *Kemppainen* also looked into McKay Nursery and found that they do have availability and pricing depends on the species. He thought it would be a good idea to pick 4 to 5 different species. Once these are determined delivery or pick up could be in April. Any potential profit from this sale would go back into the Tree Commission fund.

**Motion by Hundt, seconded by Mazzone to approve Tree Sale for fundraiser for Tree Commission Spring of 2022. Motion carried 6-0**

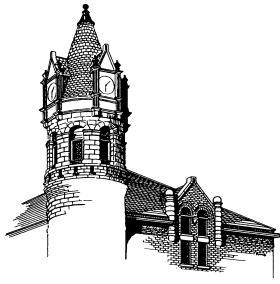
• **Future Agenda Items:**

- Propose a list for planting recommendations for Hwy 51 Round-about Project
- Update on Tree Planting Sale

**Motion by Hundt, seconded by Point to adjourn the meeting at 5:45 p.m.**

**Respectfully submitted 1/14/22, Jen Wagner - Staff**

DRAFT



CITY OF STOUGHTON  
**PUBLIC WORKS DEPARTMENT**  
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BRETT HEBERT  
*Director of Public Works*  
BHebert@ci.stoughton.wi.us

To: Brett Hebert

From: John Kemppainen

Date: 02/03/2022

Re: January Forestry Activities Report

- Winter tree trimming was begun in January with the city's contractor (Tree Wise Men). 345 medium to large trees were trimmed for a total cost of \$19,143. City crews will work on small trees in the same neighborhoods in February.
- I assisted with snow removal for multiple storm events in January.
- The Tree Commission is sponsoring an art fair at the public library in celebration of Arbor Day 2022. Kathy Esch (Tree Commission chairperson) has been spearheading the effort.
- I will be speaking on Urban Wood Utilization at the upcoming Wisconsin Arborist Association conference in Green Bay on February 22.
- Spring tree planting planning has begun. I ordered 25 trees for the gravel bed at Public Works for infill trees.
- The Riverfront Project plans were modified and reviewed again with project designers. I provided input into tree planting for public spaces.
- No residents were notified of code violations for dead/dying/dangerous trees in October. Compliance from previous notifications has been mostly good thus far.

Respectfully Submitted,

John Kemppainen, C.A.  
City Forester