



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Tree Commission of the City of Stoughton, Wisconsin will hold regular or special meeting as indicated on the date, time and location given below.

Meeting of the:
Date /Time:
Location:

TREE COMMISSION OF THE CITY OF STOUGHTON
Thursday, January 13th, 2022 @ 5:00 p.m.

This meeting will be Held Virtual

Please join the meeting from your computer, laptop or smartphone.

<https://global.gotomeeting.com/join/511552381>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (786) 535-3211

One-touch: <tel:+17865353211,,511552381#>

Access Code: 511-552-381

Members:

Kevin Short, Dean Tangeman, Mike Point, Jim Fitzgibbon, Kathy Engelberger, Alder Fred Hundt, Aaron Mazzone, City Forester John Kempainen, Director Brett Hebert, and Mayor Tim Swadley

Item #	CALL TO ORDER
1	Communications
2	Approve December 9 th , 2021 Meeting Minutes
3	Forestry Report – December 2021
Item #	OLD BUSINESS
4	Update on Arbor Day Art show progress (Kathy)
Item #	NEW BUSINESS
ADJOURNMENT	

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL

Tree Commission Meeting Minutes
Thursday December 9, 2021 @ 5:00 PM
Virtual Meeting - Stoughton, WI

Members Present: Kevin Short, Mike Point, Aaron Mazzone & Kathy Engelberger

Absent & Excused: Fred Hundt, Jim Fitzgibbon & Dean Tangeman

Staff: City Forester John Kemppainen and Admin Asst. Jen Wagner

Guest:

Call to order: Engelberger called to order @ 5:00 PM

- **Communications:**
- **Approval of minutes from November 11, 2021 Meeting:** Motion by Mazzone, seconded by Point to approve the minutes. Carried 3-0.
- **November Forestry Reports:** *Kemppainen* stated:
 - Fall tree trimming began in November with the city's contractor (Tree Wise Men). 180 medium to large trees were trimmed for a total cost of \$16,676. City crews will work on small trees in the same neighborhoods this coming winter.
 - Tree planting was completed for the fall. 90 trees were planted in the beginning of November, with the majority of the trees being planted in front of new homes and businesses in Stoughton. Total cost for trees this fall was \$25,470.
 - I began the application process for the Tree City USA status in November. This year will mark 28 years in the TCU program for the city.
 - No residents were notified of code violations for dead/dying/dangerous trees in October. Complaisance from previous notifications has been mostly good thus far.
- **OLD BUSINESS: Update on Arbor Day Art show progress:**
 - *Engelberger* put together and presented a flyer she created to help advertise & advocate for the show. She is hoping to make this available at the Library, with the next steps later on to put the City website and/or social media outlets.
- **Update on tree planting with the schools:**
 - *Kemppainen* stated he was in touch with the school(s) and they are open to the idea but nothing further has been discussed. Ultimately, we would like to try and planting one tree at every school each year. Trees would need to be ordered by early March and he may look into having someone from the school attend a future Tree Commission meeting for input.
- **NEW BUSINESS: Evaluate and recommend plantings suggested by Saiki Design for the Hwy 51 Round-about Project:**
 - *Kemppainen* presented the packet that was presented at the November Public Works meeting that Saiki Design put together. The tree commission would like to recommend native plants to be put in but would

like to see what Saiki Design proposes at the December meeting and go from there. The city will be in charge of maintaining the plantings so they would like to have an input on what goes in.

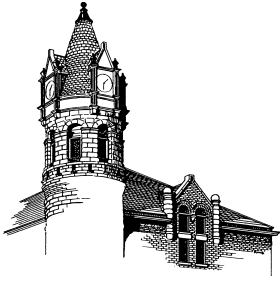
- **Future Agenda Items:**

- Propose a list for planting recommendations for Hwy 51 Round-about Project

Motion by Mazzone, seconded by Point to adjourn the meeting at 5:47 p.m.

Respectfully submitted 12/10/21, Jen Wagner - Staff

DRAFT



CITY OF STOUGHTON
PUBLIC WORKS DEPARTMENT
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BRETT HEBERT
Director of Public Works
BHebert@ci.stoughton.wi.us

To: Brett Hebert

From: John Kemppainen

Date: 01/07/2022

Re: December Forestry Activities Report

- Fall tree trimming was completed in December with the city's contractor (Tree Wise Men). 180 medium to large trees were trimmed for a total cost of \$16,676. City crews will work on small trees in the same neighborhoods this coming winter.
- I assisted with snow removal for one storm (2 overnight shifts) in December.
- I received confirmation of Stoughton's Tree City USA status for 2021.
- The Tree Commission is working to sponsor an art fair at the public library in celebration of Arbor Day 2022. Kathy Esch (Tree Commission chairperson) has been spearheading the effort.
- The Riverfront Project plans were reviewed with project designers. I provided input into tree planting for public spaces.
- No residents were notified of code violations for dead/dying/dangerous trees in October. Compliance from previous notifications has been mostly good thus far.

Respectfully Submitted,

John Kemppainen, C.A.
City Forester