



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Tree Commission of the City of Stoughton, Wisconsin will hold regular or special meeting as indicated on the date, time and location given below.

Meeting of the:
Date /Time:
Location:

TREE COMMISSION OF THE CITY OF STOUGHTON

Thursday, March 10th, 2022 @ 5:00 p.m.

This meeting will be Held Virtual

Please join the meeting from your computer, laptop or smartphone.

<https://meet.goto.com/156726445>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (312) 757-3121

Access Code: 156-726-445

Members: Kevin Short, Dean Tangeman, Mike Point, Jim Fitzgibbon, Kathy Engelberger, Alder Fred Hundt, Aaron Mazzone, City Forester John Kempainen, Director Brett Hebert, and Mayor Tim Swadley

Item # CALL TO ORDER

- 1 Communications
- 2 Approve February 10th, 2022 Meeting Minutes
- 3 Forestry Report – February 2022

Item # OLD BUSINESS

- 4 Update on Arbor Day Art show progress (Kathy)
- 5 Update on Tree Planting Sale

Item # NEW BUSINESS

- 6 Elect new Chair

ADJOURNMENT

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL

Tree Commission Meeting Minutes
Thursday February 10th, 2022 @ 5:00 PM
Virtual Meeting - Stoughton, WI

Members Present: Kevin Short, Mike Point, Jim Fitzgibbon & Dean Tangeman & Kathy Esch

Absent & Excused: Aaron Mazzone, Fred Hundt

Staff: City Forester John Kemppainen

Guest:

Call to order: Esch called to order @ 5:04 PM

• **Communications:**

- *Kemppainen* stated Public Works has a new Parks Supervisor that started this week; Mark.
- *Esch* announced that she is leaving Stoughton for Iowa soon and resigning from the Tree Commission
- *Point* stated he is building hangers for the Arbor Day Art Show
- *Kemppainen* stated he will be speaking in Green Bay at the WAA Conference later this month

• **Approval of minutes from January 13th, 2022 Meeting:** Motion by Point, seconded by Tangeman to approve the minutes. Carried 5-0.

• **November Forestry Reports:** *Kemppainen* stated:

- Winter tree trimming began in January with the city's contractor (Tree Wise Men) 345 medium to large trees were trimmed for a total cost of \$19,143. City crews will work on small trees in the same neighborhoods in February.
- I assisted with snow removal for multiple storm events in January.
- The Tree Commission is sponsoring an art fair at the public library in celebration of Arbor Day 2022. Kathy Esch has been spearheading the effort.
- I will be speaking on Urban Wood Utilization at the upcoming Wisconsin Arborist Association conference in Green Bay on February 22.
- Spring tree planting planning has begun. I ordered 25 trees for the gravel bed at Public Works for infill trees.
- The Riverfront Project plans were modified and reviewed again with project designers. I provided input into tree planting for public spaces.
- No residents were notified of code violations for dead/dying/dangerous trees in January.

• **OLD BUSINESS: Update on Arbor Day Art show progress:**

- *Esch* stated she anticipates up to 78 pieces submitted and Mike will be helping with setup. Kathy and Mike will be setting up a meeting soon to finalize displays.

• **OLD BUSINESS: Update on Tree Planting Sale:**

- *Kemppainen* stated that the trees have been ordered and should be available for pick up in early April. He will pick up them up to avoid delivery charges

• **NEW BUSINESS: Elect a new Chair**

- With filling a new Chair there will also be a vacancy to fill. *Hundt* is Vice Chair and was absent from the meeting.

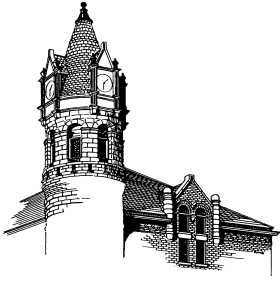
**Motion by Tangeman, seconded by Short to Table until next month to discuss with Vice Chair.
Motion carried 5-0**

- **Future Agenda Items:**

Motion by Fitzgibbon, seconded by Tangeman to adjourn the meeting at 5:32 p.m.

Respectfully submitted 2/14/22, Jen Wagner - Staff

DRAFT



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BRETT HEBERT
Director of Public Works
BHebert@ci.stoughton.wi.us

To: Brett Hebert

From: John Kemppainen

Date: 03/10/2022

Re: February Forestry Activities Report

- Winter tree trimming was completed in February.
- I assisted with snow removal for multiple storm events in February.
- I spoke on Urban Wood Utilization at the Wisconsin Arborist Association conference in Green Bay on February 22.
- Spring tree planting planning continued. I placed an order for 80 trees for spring planting with Weiler Nursery.
- Road construction project planning began in February. I reviewed tree conflicts and began to notify residents of private and public tree removals that will be necessary.
- One resident was notified of code violations for a code violation tree in February. The tree is along a trail near Jackson Street and will be removed by Parks staff in order to improve the walking path by the pond.

Respectfully Submitted,

John Kemppainen, C.A.
City Forester