



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Tree Commission of the City of Stoughton, Wisconsin will hold regular or special meeting as indicated on the date, time and location given below.

Meeting of the:  
Date /Time:  
Location:

**TREE COMMISSION OF THE CITY OF STOUGHTON**  
**Thursday, November 11<sup>th</sup>, 2021 @ 5:00 p.m.**

**This meeting will be Held Virtual**

**Please join the meeting from your computer, laptop or smartphone.**

<https://meet.google.com/wqj-uqkx-dcd>

Members:

Kevin Short, Dean Tangeman, Mike Point, Jim Fitzgibbon, Kathy Engelberger, Alder Fred Hundt, Aaron Mazzone, City Forester John Kempainen, Director Brett Hebert, and Mayor Tim Swadley

### Item # CALL TO ORDER

- 1 Communications
- 2 Approve October 14<sup>th</sup>, 2021 Meeting Minutes
- 3 Forestry Report – October 2021

### Item # OLD BUSINESS

### Item # NEW BUSINESS

- 4 Discuss past and future Arbor Day events presented to students and free trees. Arbor Day Art Show proposal with informational posters
- 5 Future Agenda Items
  - Evaluate and recommend plantings suggested by Saiki Design for the Hwy 51 Round-about Project

### ADJOURNMENT

**NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL**

**Tree Commission Meeting Minutes**  
**Thursday October 14, 2021 @ 5:00 PM**  
**Virtual Meeting - Stoughton, WI**

**Members Present:** Kevin Short, Mike Point, Fred Hundt, Jim Fitzgibbon, Dean Tangeman, Aaron Mazzone & Kathy Engelberger

**Absent & Excused:**

**Staff:** City Forester John Kemppainen and Admin Asst. Jen Wagner

**Guest:**

**Call to order:** Tangeman called to order @ 5:04 PM

**1) Communications:**

*Hundt* wanted to mention what a successful turn out it was for getting the trees handed out to residents last month.

*Kemppainen* informed everyone that Public Works got a new chipper today since the old one was 10-15 years old.

**2) Approval of minutes from June 10<sup>th</sup>, 2021 Meeting: Motion by Tangeman, seconded by Hundt to approve the minutes. Carried 7-0.**

**3) September Forestry Reports: *Kemppainen* stated:**

- The trees for the DNR Urban Forestry Grant were distributed to residents for plating in September. 38 of the 40 trees survived in the gravel bed.
- Tree inventory updates continued in September. The area being updated this summer is south of US-51 and east of Page St. This area will be trimmed this coming winter
- He visited Arthur Weiler Nursery to select trees for the fall tree planting program this year. 89 trees were purchased for planting throughout the city, the majority of which are being planted in front of new homes and businesses.
- The Lead Service Replacement Project being completed by SU is ongoing and continues to require multiple site visits per week to discuss tree issues.
- Several residents were notified of code violations for dead/dying/dangerous trees in September. Moving forward, Public Works Department will be responsible for notifying residents of these code violations instead of the Planning Department. This will mean more time spent by the Forestry Division on these matters in the future.

**4) NEW BUSINESS: Tree Commission Attendance & Activity:**

- *Tangeman* stated the last three meetings have had to be cancelled due to lack of quorum so he wanted to gauge the interest in continuing with this Commission.

**Motion by Hundt, seconded by Mazzone to keep the Tree Commission. Motion carried 7-0**

**5) Elect Chair:**

- *Engelberger* volunteered to be the Chair

**Motion by Hundt, seconded by Tangeman to elect Engelberger as Chair. Motion carried 7-0**

**6) Elect Vice-Chair:**

- *Hundt* volunteered to be Vice-Chair

**Motion by Engelberger, seconded by Tangeman to elect Hundt as Vice-Chair. Motion carried 7-0**

**7) Future Agenda Items:**

- Continue work on local Legacy Tree Program
- Discuss possible grants for 2023
- Discuss possible Arbor Tree locations to plant

**Motion by Tangeman seconded by Hundt to adjourn the meeting at 5:45 p.m. Respectfully submitted 10/15/21, Jen Wagner - Staff**



CITY OF STOUGHTON  
**PUBLIC WORKS DEPARTMENT**  
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BRETT HEBERT  
*Director of Public Works*  
BHebert@ci.stoughton.wi.us

To: Brett Hebert

From: John Kemppainen

Date: 11/08/2021

Re: October Forestry Activities Report

- Tree inventory updates continued in October for the area south of US-51 and east of Page St. This area will be trimmed this coming winter. Trimming is scheduled to start in November or December and continue into the winter.
- Tree planting preparation was completed for the fall. 90 trees will be planted in the beginning of November, with the majority of the trees being planted in front of new homes and businesses in Stoughton.
- The Lead Service Replacement Project was completed by SU. The overall impact to the city's tree population was minimal. I was able to work with the contractor on dozens of sites to minimize damage to roots and canopies of trees. As a result, we removed no trees during the work and I have high hopes that we won't lose any in the future as a direct impact of this work.
- Multiple residents were notified of code violations for dead/dying/dangerous trees in October. Compliance from previous notifications has been mostly good thus far.

Respectfully Submitted,

John Kemppainen, C.A.  
City Forester