

## **Opera House Board Meeting Minutes: Tuesday, December 12, 2017 – 10:00am**

Present: President Mary-Carel Verden, Vice-President Jon Lewis, John Beutel, Gen Wilberg, Pat O'Connor, Paul Lawrence, Jim Borling

Absent: Mayor Donna Olson

Staff: Bill Brehm, Julia Blaikie, Nicole Dowland

1. The meeting was called to order by President Verden at 10:02am.
2. Motion by O'Connor to approve 10/17 minutes; seconded by Borling. Passed unanimously.
3. Director's report presented:
  - i) Finished fall show season. Was a busy couple of months; now a lull.
  - ii) New flyer published, leading to uptick in sales. More shows have been added for spring. I'm With Her has sold out.
  - iii) Working on projects for slow time in Jan: bulb replacements, plaster repairs, etc.
  - iv) End of Jan, hosting artistic project of a patron: "Sunneland Chronicle".
4. Financials presented by Borling:
  - i) Expenses ahead, but looking good for end of year.
5. SOHFA update presented by Lewis:
  - i) Aside from plaster repairs (estimate \$1700), repaint by balcony rail, stair risers. New shades? Tech area replacements. Carpet getting worn. Rails to stage being installed. Motion approved for plaster.
  - ii) About \$8000 brought in from letters to donors & chamber of commerce.
6. Motion by Lewis, Lawrence to adjourn meeting at 10:46am; carried unanimously.  
Next meeting Feb 20, 2018.

Respectfully submitted,

Julia Blaikie