

## **Opera House Board Meeting Minutes: Tuesday, February 20, 2018 – 10:00am**

Present: President Mary-Carel Verden, Vice-President Jon Lewis, Gen Wilberg, Pat O'Connor, Paul Lawrence, Mayor Donna Olson

Absent: Jim Borling, John Beutel

Staff: Bill Brehm, Julia Blaikie, Nicole Dowland

1. The meeting was called to order by President Verden at 10:02am.
2. Motion by Lawrence to approve 12/12/17 minutes; seconded by O'Connor. Passed unanimously.
3. Presentation on future development at Rotary Park:
  - i) Some funds set aside already; fundraising to be done.
4. Director's report presented:
  - i) Been cleaning, plaster repairs done, other projects.
  - ii) Spring shows have begun, booking for 18-19 season soon to take place.
  - iii) Four-day run of shows next week.
  - iv) We recorded a pre-show announcement with important info for our guests.
5. Financials presented by Brehm:
  - i) Transfers & adjustments to be made in the fund for clarity of seasonal year numbers against calendar year numbers. Closing in on goal of tickets sold. Looking good, but profits dwindle as season progresses. We'll have better notion of our standing by Mar/Apr.
6. SOHFA update presented by Lewis:
  - i) 18k in endowment. Sending letter through Chamber increased donations. Plaster done, waiting on handrail. Discussing lighting upgrades. 25k ready for that.
7. Motion by Lawrence, Wilberg to adjourn meeting at 10:53am; carried unanimously.

Respectfully submitted,

Julia Blaikie