

Opera House Board Meeting Minutes: Tuesday, May 15, 2018 – 10:00am

Present: Mary-Carel Verden, John Beutel, Jon Lewis, Bill Brehm, Jim Borling, Gen Wilberg, Tass Johnson, Mayor Tim Swadley

Absent: Paul Lawrence

Staff: Nicki Dowland, Victoria Flynn

1. The meeting was called to order by President Verden at 10:01am.
2. Motion to approve 4/24/18 minutes. Passed unanimously.
3. Director's Report presented by Brehm:
 - a. The last big show of the season was completed on 5/12/18. It was Julia's last show.
 - b. There will be a reception at the Opera House at 2PM on Thursday, May 17 for Julia's last day. Board members are invited.
 - c. New speakers have been installed and they sound better!
 - d. Booking for the 18/19 season is underway.
 - e. Booking for Catfish is well underway.
 - f. Staff is busy collecting content for the Arts & Culture Guide/season brochure.
 - g. There will be substantial clean up before tours during the Syttende Mai festival on May 19.
 - h. Victoria Flynn is still working on a part-time basis and will be officially starting as the Box Office Manager/Volunteer Coordinator on May 18.
4. Financial Report presented by Borling:
 - a. The season ended on a strong note. Some expenses will continue to trickle in. Ticket sales have ended and final numbers for the season will be available around the August meeting.
5. SOHFA update presented by Lewis:
 - a. Catfish booking is almost done.
 - b. Board members are searching for sponsors for the event.
 - c. SOHFA is recruiting new board members.
 - d. The volunteer sign up for Catfish will go out in the next week.
6. Communications from the Mayor:
 - a. City Hall offices may move to the Monona St Bank building. Mayor Swadley would like the board to consider creative uses of the 1st floor space inside City Hall.
7. Move to adjourn meeting at 10:45am; carried unanimously.

Respectfully submitted,

Nicki Dowland