

Opera House Board Meeting Minutes: Tuesday, June 19, 2018—10:00 am

Present: Tass Johnson, Gen Wilberg, John Beutel, Paul Lawrence, Bill Brehm, Mayor Tim Swadley

Absent: Mary-Carel Verden, Jon Lewis, Jim Borling

Staff: Nicki Dowland, Victoria Flynn

1. The Meeting was called to order by Bill Brehm at 10:10 am.
2. Motion to approve 5/15/18 minutes. Passed unanimously.
3. Director's Report presented by Brehm:
 - a. Julia has left and Victoria has replaced her as Box Office Manager.
 - b. May has been busy with booking for the 2018-19 season.
 - c. Proofs were approved for the Arts & Culture Guide.
 - d. The brochure is on schedule for Catfish River Music Festival.
 - e. There has been a lot of preparation for Catfish.
 - f. After the music festival, July will be busy with billing, finalizing contracts, and getting ready for season ticket sales on August 6.
 - g. 3,400 copies of the sneak peek are being sent out in the mail today.
 - h. The first show of the season is in early September.
 - i. Bill is working on projections for tickets sales going into the city budget.
 - j. This Friday is Bach Dancing and Dynamite Society, the final performance on the 2017-18 season list.
 - k. The Opera House is still looking to hire a part-time production member on a contractual basis for help during shows.
4. Financial Report presented by Brehm:
 - a. May is tracking as anticipated.
 - b. Season numbers will be available in August.
 - c. A lot more money was brought in this year from advertising in the A&C Guide, over \$20,000. There were several new advertisers as well as many returning.
5. SOHFA update presented by Brehm:
 - a. The focus has been on Catfish.
 - b. There is a worry that South St. won't be open before July 6 and a Plan B is needed by the Fire Dept. The projected completion date for construction is July 4.
 - c. Mayor Swadley thinks construction could be completed as soon as 6/29 or enough deconstruction could be completed as to allow the fence to be moved out of the street and behind the sidewalk.
 - d. The full Catfish schedule is up.
 - e. Bill asks members to consider volunteering for Catfish.
 - f. The next grant item for purchase may be a motorized movie screen.
 - g. SOHFA meetings are open if you would like to attend.
6. Lawrence moves to adjourn at 10:35; carried unanimously.

Respectfully submitted,

Victoria Flynn