



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Tree Commission of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:
Date /Time:
Location:
Members:

TREE COMMISSION OF THE CITY OF STOUGHTON

Thursday, June 10th, 2021 @ 5:00 p.m.

This meeting will be Held Virtual

Please join the meeting from your computer, laptop or smartphone.

meet.google.com/uwv-mxzb-wxa

Kevin Short, Dean Tangeman, Mike Point, Mitch Bergeson, Jim Fitzgibbon, Alder Fred Hundt, City Forester John Kempainen, Director Brett Hebert, and Mayor Tim Swadley

Item #	CALL TO ORDER
1	Communications
2	Approve May 13 th , 2021 Meeting Minutes
3	Forestry Report – May 2021

Item #	OLD BUSINESS
4	Discussion on 2021 DNR Grant – Timeline, Forms and report on hours

Item #	NEW BUSINESS
5	List for Legacy Tree Program – Dean
6	Review Tree Applications
6	Future Agenda Items

ADJOURNMENT

cc:

Mayor Tim Swadley, Council Members, Leadership Teams, City Clerk – Holly Licht, Sarah Monette, Matthew Dregne, City Attorney, Sean Grady, Judi Krebs, stoughtonreporter@wcinet.com stoughtoneditor@wcinet.com
WI State Journal / Capital Times

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL

Tree Commission Meeting Minutes
Thursday May 13, 2021 @ 5:00 PM
Virtual Meeting - Stoughton, WI

Members Present: Mitch Bergeson, Mike Point, Kevin Short, Fred Hundt

Absent & Excused: Jim Fitzgibbon & Dean Tangeman

Staff: City Forester John Kemppainen and Admin Asst. Jen Wagner

Guest:

Call to order: Bergeson called to order @ 5:15 PM

1) Communications:

Kemppainen stated the bare roots were planted in the gravel bed nursery here at the Public Works building and are surviving.

2) April Forestry Reports: *Kemppainen* stated:

- Spring tree planting sites were located and residents were notified of upcoming planting. 69 trees will be planted this spring.
- I worked with Brian Wahl from the WIDNR regarding a tree root/sidewalk study that we are partnering on in Stoughton.
- 40 bare root trees were delivered in April. 2 volunteer members of the Tree Commission assisted with installing the trees in the gravel bed nursery located south of the Public Works building. These trees are part of a grant secured through the WIDNR to provide free trees to Stoughton residents who have lost trees due to Emerald Ash Borer.
- A Forestry Intern was hired for the summer of 2021. Tyler Drost is a student at UW Stevens Point and should be a good fit for the City of Stoughton.
- I helped to coordinate a Cub Scout tree planting project at Amundson Park on the city's east side. Dozens of small white pine saplings were planted near the disc golf course.
- Unfortunately, the trees which were received from the DNR for Arbor Day did not survive through to the distribution date. Arbor Day celebrations were cancelled this year due to COVID-19- but, free trees were made available for students anyway.

3) OLD BUSINESS: Discussion on 2021 DNR Grant – Timeline, forms and report on hours: *Bergeson proposed a timeline of events*

- *Kemppainen* will get information out to the public via the City website as well as make Tree Applications available onsite at the Public Works facility.
- *Bergeson* will reach out to The Hub this month to see if they will publish another article regarding the Tree Application and process.
- Applications will be out in June, with a deadline of July 31, 2021
- Tree planting will take place sometime in September or October of 2021
- Hours required for the grant are being met with monthly meetings and with the help of upcoming tree plantings.

4) NEW BUSINESS: Membership vacancies

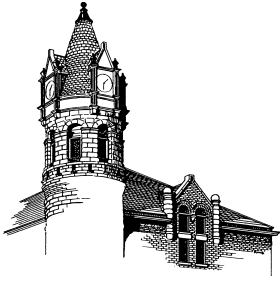
- *Terms of office:* The six members appointed by the mayor shall be appointed as follows: One council member for one year and five citizen members for three years. Successors to those citizen members appointed by the mayor shall be appointed for terms of three years.
- *Point and Hundt* plan to re-up their terms
- *Bergeson* stated currently at this time there are not any vacancies however, this will be his last meeting in which there will be one open spot

5) Future Agenda Items:

- Legacy Tree List
- Review Tree Applications that may have come in

Motion by Short seconded by Hundt to adjourn the meeting at 6:05 p.m. Respectfully submitted 5/14/21, Jen Wagner - Staff

DRAFT



CITY OF STOUGHTON
PUBLIC WORKS DEPARTMENT
515 South Fourth Street, Stoughton, WI 53589
(608) 877-6303 Ext. 622
(608) 877-8387 Fax
www.cityofstoughton.com

BRETT HEBERT
Director of Public Works
BHebert@ci.stoughton.wi.us

To: Brett Hebert

From: John Kemppainen

Date: 06/09/2021

Re: May Forestry Activities Report

- Spring tree planting was completed. 69 new trees were planted, along with several replacement trees under warranty
- I worked with Brian Wahl from the WIDNR regarding a tree root/sidewalk study that we are partnering on in Stoughton.
- The Forestry Intern began work in May. Tyler Drost is a student at UWSP going into his sophomore year this fall. He has already proven to be a good learner and hard worker.
- The trees for the DNR UF Grant continue to do well in the gravel bed nursery. They are now being watered twice daily due to the heat and dry conditions we are experiencing.
- The Lead Service Replacement Project being completed by SU is now ongoing and is beginning to require multiple site visits per week to discuss tree issues.

Respectfully Submitted,

John Kemppainen, C.A.
City Forester